

FENNY BENTLEY PARISH COUNCIL

www.fennybentley.org.uk

Clerk to the Council: Mrs Brenda Kirkham – Email: clerk@fennybentley.org.uk – Tel: 07916 298107

Unapproved Minutes of a meeting on Fenny Bentley Parish Council held remotely on Tuesday 5 May 2020 at 7 pm

Present: Cllr Charlie Miller (Chair); Cllrs: Ken Croft (Vice-Chair); Dennis Stone and Amanda Everitt. Sir Richard FitzHerbert (DDDC); Ms Isabel Cogings, Rural Housing Enabler;
Clerk: Brenda Kirkham

Item	Details	Action
1	Welcome & Apologies Cllr Miller welcomed everyone to the meeting. Apologies were received from Cllr Wright and Cllr Spencer (DCC).	
2	Declaration of Interests Cllr Stone declared he was a Church Warden and Trustee of the Old School House. Cllr Miller declared a relative of the Clerk.	
3	Rural Housing Enabler Ms Cogings explained that she was hoping to do a housing needs survey in Fenny Bentley along with the surrounding villages of Tissington, Thorpe and Parwich. This would involve every household receiving a postcard with details of how to access an online survey. Residents would be given one month to go online and complete the survey. Ms Cogings asked for Parish Council support with this survey, which the Council were happy to give.	
4	Invited comments from County & District Councillors and members of the public Cllr FitzHerbert explained that he had grant funding available in the Local Projects Fund and he would very much welcome a grant application from Fenny Bentley. Cllr FitzHerbert also went on to explain that the Bluebell planning application had been withdrawn.	
5	Approval of Minutes The Council resolved to approve the minutes of the previous meeting held on the 27 January 2020 as a true record.	
6	Matters Arising from the previous minutes There were no matters arising.	
7	Housing Plot next to the Coach House There was nothing further to report on this matter at present.	
8	Defibrillator for Bentley Corner The Council agreed to apply to the Lottery Fund for another defibrillator to be sited at the Bentley Brook Inn to serve the needs of the residents in that area of the village.	
9	Churchyard/village tidy up/litter pick Due to the Covid-19 situation it was decided to put this matter on hold for the time being.	
10	Highway matters – flooding/potholes/traffic/bridge Nothing to report at present.	

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<p>11</p>	<p>Amendment to Standing Orders The Council resolved to accept the changes to the Standing Orders to take into account revised legislation which enables local councils to hold meetings remotely. The changes were as follows:</p> <p>As per Standing Order 26a and the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, propose the following changes to Standing Orders until May 2021 or such time as the government revises or revokes the legislation:</p> <ul style="list-style-type: none"> ▪ 3i A person shall notify the meeting when requesting to speak by means of electronically raising a hand ▪ 3s Voting on a question will be a) by a show of hands electronically OR b) by each councillor giving their vote verbally, one at a time ▪ If the Annual meeting of the council is not going to be held: ▪ 5b, c and e to be suspended ▪ 17e Change the date from 30 June to 31st August. 	
<p>12</p>	<p>Audit for 2019/20</p> <p>a) <u>Internal Auditor's Report</u> The Internal Auditor's Report had been circulated and there were no areas for concern.</p> <p>b) <u>Certificate of Exemption</u> The Council resolved to accept and sign the Certificate of Exemption.</p> <p>c) <u>Approval of Annual Governance Statement</u> The Council resolved to accept and sign the Annual Governance Statement.</p> <p>d) <u>Approval of Annual Accounting Statement</u> The Council resolved to accept and sign the Annual Accounting Statement</p>	<p>CM</p> <p>CM</p> <p>CM</p>
<p>13</p>	<p>Financial Report & Administration</p> <p>a) <u>Financial Statement</u> The precept of £1,600 had been received, the balance in the current account was £4,757.39.</p> <p>b) <u>Clerk's Contract</u> The Council resolved to accept and sign the Clerk's contract.</p> <p>c) <u>Bank Account and online banking</u> The Council resolved to move to online banking and agreed to change of banks if necessary.</p> <p>d) <u>Website & email</u> Nothing to report at present.</p> <p>e) <u>Purchase of Laptop & Software</u> Clerk to obtain price for a laptop and software and circulate details to councillors before purchase.</p>	<p>CM/KC</p> <p>Clerk</p> <p>Clerk</p>

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	<p>f) <u>Approval of Financial Regulations</u> The Council resolved to accept the financial regulations as circulated, these would be put on the website in due course.</p> <p>g) <u>Annual Insurance Premium</u> The Council resolved to accept an insurance premium quote from Came & Co for £369.97.</p> <p>h) <u>Items for approval and payment at this meeting:</u> The Council resolved to approve the following payments:</p> <table border="1" style="margin-left: 40px; margin-bottom: 10px;"> <tr> <th colspan="2" style="text-align: left;">Items paid in March 2020:</th> </tr> <tr> <td>Peak Park Parishes Forum</td> <td style="text-align: right;">6.00</td> </tr> <tr> <td>Derbyshire Association of Local Councils</td> <td style="text-align: right;">143.34</td> </tr> <tr> <td>Ladywell Accountancy Services</td> <td style="text-align: right;">30.00</td> </tr> <tr> <td>Clerk's Salary</td> <td style="text-align: right;">165.60</td> </tr> <tr> <td>HMRC</td> <td style="text-align: right;">36.20</td> </tr> <tr> <td>Clerk's Expenses</td> <td style="text-align: right;">5.21</td> </tr> </table> <table border="1" style="margin-left: 40px;"> <tr> <th colspan="2" style="text-align: left;">Items for approval at this meeting:</th> </tr> <tr> <td>Joanne Taylor (Internal Audit)</td> <td style="text-align: right;">100.00</td> </tr> <tr> <td>Insurance</td> <td style="text-align: right;">369.97</td> </tr> <tr> <td>Clerk's Salary</td> <td style="text-align: right;">133.25</td> </tr> <tr> <td>Clerk's Expenses</td> <td style="text-align: right;">2.68</td> </tr> </table>	Items paid in March 2020:		Peak Park Parishes Forum	6.00	Derbyshire Association of Local Councils	143.34	Ladywell Accountancy Services	30.00	Clerk's Salary	165.60	HMRC	36.20	Clerk's Expenses	5.21	Items for approval at this meeting:		Joanne Taylor (Internal Audit)	100.00	Insurance	369.97	Clerk's Salary	133.25	Clerk's Expenses	2.68	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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14	<p>Planning Applications There were no planning matters for consideration at this meeting.</p>																									
13	<p>Dates for future meetings It was decided not to set dates for future meetings at the present time.</p>																									

Signed

Dated